

Order DU/Order LPA

After completing the 1003 in TPO Connect, you can submit your loan for automated underwriting through Fannie Mae Desktop Underwriting (DU) or Freddie Mac Loan Product Advisor (LPA). Note that you must order or reissue a credit report via TPO Connect (or enter a credit reference number in the Order/Reissue Credit loan action) prior to submitting the loan for underwriting to LPA. To submit to DU, you can order credit directly from the Order DU loan action if you have not ordered credit through the Order/Reissue Credit loan action.

Note: The Order DU and Order LPA links can be disabled by your administrator and may not be available.

To Submit the Loan for Automated Underwriting Through DU:

- 1 On the **Loan Actions** menu, click **Order DU**.
 - If you have ordered credit, the credit information is pre-populated.
- 2 Click **Order DU**.
- 3 Click the **View Findings Report** button to view the report. The report opens in a new tab in your web browser.

DU Order

Request Type	Resubmit
DU Credit Provider	Equifax
User Name	999EL31714
Password
Product Description	
Last DU Ordered	
DU Key Number	1973305801

[View Findings Report](#)

To Submit the Loan for Automated Underwriting Through LPA:

- 4 On the **Loan Actions** menu, click **Order LPA**.
 - If you have ordered credit, the credit information is pre-populated. If you have not, Click **Order Credit** to order a credit report first.
- 5 Enter the required information, and then click **Order LPA Underwriting**.

Order Loan Product Advisor

LPA Order

Request Type

Processing Point

* Property Type

Appraisal Form Type

Appraisal Method

(1) John Homeowner & Mary Homeowner [Import Liabilities](#) [View Credit Report](#)

Last Credit Ordered

Credit Provider

Reference Number

Date Ordered

- 6 After reviewing the results on the LPA Results page, click one of the following:
 - **Go to Loan Summary** – Closes the LPA results window and opens the Loan Summary page.
 - **Go to Documents** – Closes the LPA results window and opens the Documents page.
 - **Close** – Closes the LPA results window and returns to the Order LPA page.

NOTE: The documents returned by LPA are viewable under the Underwriting category on the Documents page in TPO Connect.

Disclosures

Use the **Disclosures** loan action to indicate on the loan file that the loan is ready for the Lender to disclose to the borrower. The Lender can report or write rules around this data to identify loans that are ready for disclosures.

To Indicate to the Lender that the Loan is Ready to Disclose:

- 1 On the **Loan Actions** menu, click **Disclosures**.

NOTE: The Disclosures option may not be available if the loan has already been submitted.
- 2 Review the information on the Disclosure page. This form is read-only. If you need to change any of the data on the page you can do so from the 1003 pages located in the menu on the left.
- 3 Click the **Ready to Disclose** button.